

**就規劃申請提出意見**  
**Comments on Planning Application**

請勿填寫此欄 For Official Use Only	檔案編號 Reference No.	
	收到日期 Date Received	

**重要提示：**

Important Notes:

- (1) 意見必須於指定的法定期限屆滿前向城市規劃委員會（委員會）提出；  
the comment should be made to the Town Planning Board (the Board) before the expiry of the specified statutory period;
- (2) 委員會考慮申請的暫定會議日期已上載於委員會的網頁([www.info.gov.hk/tpb/](http://www.info.gov.hk/tpb/))。考慮規劃申請而舉行的會議(進行商議的部分除外)，會向公眾開放。如欲觀看會議，請最遲在會議日期的一天前以電話 (2231 5061)、傳真 (2877 0245 或 2522 8426) 或電郵 ([tpbpd@pland.gov.hk](mailto:tpbpd@pland.gov.hk))向委員會秘書處預留座位。座位會按先到先得的原則分配；  
the tentative date of the Board to consider the application has been uploaded to the Board's website ([www.info.gov.hk/tpb/](http://www.info.gov.hk/tpb/)). The meeting for considering planning applications, except the deliberation parts, will be open to the public. For observation of the meeting, reservation of seat can be made with the Secretariat of the Board by telephone (2231 5061), fax (2877 0245 or 2522 8426) or e-mail ([tpbpd@pland.gov.hk](mailto:tpbpd@pland.gov.hk)) at least one day before the meeting. Seats will be allocated on a first-come-first-served basis;
- (3) 供委員會在考慮申請時參閱的文件，會在發送給委員會委員後存放於規劃署的規劃資料查詢處(查詢熱線 2231 5000)，以及在會議當日存放於會議轉播室，以供公眾查閱；及  
the paper for consideration of the Board in relation to the application will be available for public inspection after issue to the Board Members at the Planning Enquiry Counters of the Planning Department (Hotline: 2231 5000) and at the Public Viewing Room on the day of meeting; and
- (4) 在委員會考慮申請後，可致電 2231 4810 或 2231 4835 查詢有關決定，或是在會議結束後，在委員會的網頁上查閱決定摘要。  
after the Board has considered the application, enquiry about the decision may be made at tel. no. 2231 4810 or 2231 4835 or the gist of the decision can be viewed at the Board's website after the meeting.



(這部分不會公開予公眾查閱)

*(This part will not be made available for public inspection)*

「提意見人」詳細資料

Particulars of “Commenter”

通訊地址 Postal Address \_\_\_\_\_

電話號碼 Tel No. \_\_\_\_\_

傳真號碼 Fax No. \_\_\_\_\_

電郵地址 E-mail address \_\_\_\_\_

#### 個人資料的聲明 Statement on Personal Data

1. The personal data submitted to the Board in this comment will be used by the Secretary of the Board and Government departments for the following purpose:
  - (a) the processing of this application which includes making available the name of the “commenter” for public inspection when making available this comment for public inspection; and
  - (b) facilitating communication between the “commenter” and the Secretary of the Board/Government departmentsin accordance with the provisions of the Town Planning Ordinance and the relevant Town Planning Board Guidelines.

委員會就這份意見所收到的個人資料會交給委員會秘書及政府部門，以根據《城市規劃條例》及相關的城市規劃委員會規劃指引的規定作以下用途：

- (a) 處理這宗申請，包括公布這份意見供公眾查閱，同時公布「提意見人」的姓名供公眾查閱；以及
  - (b) 方便「提意見人」與委員會秘書及政府部門之間進行聯絡。
2. The personal data provided by the “commenter” in this comment may also be disclosed to other persons for the purposes mentioned in paragraph 1 above.  
「提意見人」就這份意見提供的個人資料，或亦會向其他人士披露，以作上述第 1 段提及的用途。
3. A “commenter” has a right of access and correction with respect to his/her personal data as provided under the Personal Data (Privacy) Ordinance (Cap. 486). Request for personal data access and correction should be addressed to the Secretary of the Board at 15/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.  
根據《個人資料（私穩）條例》（第 486 章）的規定，「提意見人」有權查閱及更正其個人資料。如欲查閱及更正個人資料，應向委員會秘書提出有關要求，其地址為香港北角渣華道 333 號北角政府合署 15 樓。