

2025-12-03

Form No. S16-III
表格第 S16-III 號

收到文件後才正式確認收到
I will formally acknowledge
this application only upon receipt
of all the required information and documents.

APPLICATION FOR PERMISSION UNDER SECTION 16 OF THE TOWN PLANNING ORDINANCE (CAP. 131)

根據《城市規劃條例》(第131章)
第16條遞交的許可申請

Applicable to Proposal Only Involving Temporary Use/Development of Land and/or Building Not Exceeding 3 Years in Rural Areas or Regulated Areas, or Renewal of Permission for such Temporary Use or Development*

適用於祇涉及位於鄉郊地區或受規管地區土地上及/或建築物內進行
為期不超過三年的臨時用途/發展或該等臨時用途/發展的許可續期的建議*

*Form No. S16-I should be used for other Temporary Use/Development of Land and/or Building (e.g. temporary use/developments in the Urban Area) and Renewal of Permission for such Temporary Use or Development.

*其他土地上及/或建築物內的臨時用途/發展 (例如位於市區內的臨時用途或發展) 及有關該等臨時用途/發展的許可續期，應使用表格第 S16-I 號。

Applicant who would like to publish the notice of application in local newspapers to meet one of the Town Planning Board's requirements of taking reasonable steps to obtain consent of or give notification to the current land owner, please refer to the following link regarding publishing the notice in the designated newspapers:
https://www.tpb.gov.hk/en/plan_application/apply.html

申請人如欲在本地報章刊登申請通知，以採取城市規劃委員會就取得現行土地擁有人的同意或通知現行土地擁有人所指定的其中一項合理步驟，請瀏覽以下網址有關在指定的報章刊登通知：
https://www.tpb.gov.hk/tc/plan_application/apply.html

General Note and Annotation for the Form

填寫表格的一般指引及註解

“Current land owner” means any person whose name is registered in the Land Registry as that of an owner of the land to which the application relates, as at 6 weeks before the application is made

「現行土地擁有人」指在提出申請前六星期，其姓名或名稱已在土地註冊處註冊為該申請所關乎的土地的擁有人的人

& Please attach documentary proof 請夾附證明文件

^ Please insert number where appropriate 請在適當地方註明編號

Please fill “NA” for inapplicable item 請在不適用的項目填寫「不適用」

Please use separate sheets if the space provided is insufficient 如所提供的空間不足，請另頁說明

Please insert a ‘✓’ at the appropriate box 請在適當的方格內上加上‘✓’號

For Official Use Only 請勿填寫此欄	Application No. 申請編號	A/YL-PH/1097
	Date Received 收到日期	2025-12-03

1. The completed form and supporting documents (if any) should be sent to the Secretary, Town Planning Board (the Board), 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.
申請人須把填妥的申請表格及其他支持申請的文件（倘有），送交香港北角渣華道333號北角政府合署15樓城市規劃委員會（下稱「委員會」）秘書處。
2. Please read the "Guidance Notes" carefully before you fill in this form. The document can be downloaded from the Board's website at <http://www.tpb.gov.hk/>. It can also be obtained from the Secretariat of the Board at 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong (Tel: 2231 4810 or 2231 4835), and the Planning Enquiry Counters of the Planning Department (Hotline: 2231 5000) (17/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong and 14/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories).
請先細閱《申請須知》的資料單張，然後填寫此表格。該份文件可從委員會的網頁下載（網址：<http://www.tpb.gov.hk/>），亦可向委員會秘書處（香港北角渣華道333號北角政府合署15樓－電話：2231 4810或2231 4835）及規劃署的規劃資料查詢處（熱線：2231 5000）（香港北角渣華道333號北角政府合署17樓及新界沙田上禾輦路1號沙田政府合署14樓）索取。
3. This form can be downloaded from the Board's website, and obtained from the Secretariat of the Board and the Planning Enquiry Counters of the Planning Department. The form should be typed or completed in block letters. The processing of the application may be refused if the required information or the required copies are incomplete.
此表格可從委員會的網頁下載，亦可向委員會秘書處及規劃署的規劃資料查詢處索取。申請人須以打印方式或以正楷填寫表格。如果申請人所提交的資料或文件副本不齊全，委員會可拒絕處理有關申請。

1. Name of Applicant 申請人姓名/名稱

(Mr. 先生 / Mrs. 夫人 / Miss 小姐 / Ms. 女士 / Company 公司 / Organisation 機構)

TANFORD DEVELOPMENT LIMITED 泰鋒發展有限公司

2. Name of Authorised Agent (if applicable) 獲授權代理人姓名/名稱（如適用）

(Mr. 先生 / Mrs. 夫人 / Miss 小姐 / Ms. 女士 / Company 公司 / Organisation 機構)

CHIEF FORCE LIMITED 志科有限公司

3. Application Site 申請地點

(a) Full address / location / demarcation district and lot number (if applicable) 詳細地址／地點／丈量約份及地段號碼（如適用）	新界元朗八鄉橫台山丈量約份第111號B分段第2小分段、第3017號B分段第3小分段(部分)、第3017號B分段第4小分段(部分)、第3017號B分段第5小分段、第3017號B分段第6小分段(部分)、第3017號B分段第7小分段(部分)及第3017號B分段第8小分段(部分)和毗連政府土地
(b) Site area and/or gross floor area involved 涉及的地盤面積及／或總樓面面積	<input checked="" type="checkbox"/> Site area 地盤面積 3156.38 sq.m 平方米 <input checked="" type="checkbox"/> About 約 <input checked="" type="checkbox"/> Gross floor area 總樓面面積 225 sq.m 平方米 <input checked="" type="checkbox"/> About 約
(c) Area of Government land included (if any) 所包括的政府土地面積（倘有）	384.5 sq.m 平方米 <input checked="" type="checkbox"/> About 約

(d) Name and number of the related statutory plan(s) 有關法定圖則的名稱及編號	S/YL-PH/11
(e) Land use zone(s) involved 涉及的土地用途地帶	住宅(丁類)
(f) Current use(s) 現時用途	<p>臨時露天存放汽車、汽車零件及建築材料</p> <p>(If there are any Government, institution or community facilities, please illustrate on plan and specify the use and gross floor area) (如有任何政府、機構或社區設施，請在圖則上顯示，並註明用途及總樓面面積)</p>

4. "Current Land Owner" of Application Site 申請地點的「現行土地擁有人」

The applicant 申請人 –

is the sole "current land owner"^{#&} (please proceed to Part 6 and attach documentary proof of ownership).
是唯一的「現行土地擁有人」^{#&} (請繼續填寫第 6 部分，並夾附業權證明文件)。

is one of the "current land owners"^{#&} (please attach documentary proof of ownership).
是其中一名「現行土地擁有人」^{#&} (請夾附業權證明文件)。

is not a "current land owner"[#].
並不是「現行土地擁有人」[#]。

The application site is entirely on Government land (please proceed to Part 6).
申請地點完全位於政府土地上 (請繼續填寫第 6 部分)。

5. Statement on Owner's Consent/Notification

就土地擁有人的同意/通知土地擁有人的陳述

(a) According to the record(s) of the Land Registry as at (DD/MM/YYYY), this application involves a total of "current land owner(s)"[#].
根據土地註冊處截至 年 月 日的記錄，這宗申請共牽涉 名「現行土地擁有人」[#]。

(b) The applicant 申請人 –

has obtained consent(s) of "current land owner(s)"[#].
已取得 名「現行土地擁有人」[#]的同意。

Details of consent of "current land owner(s)" [#] obtained 取得「現行土地擁有人」 [#] 同意的詳情		
No. of 'Current Land Owner(s)' 「現行土地擁有人」數目	Lot number/address of premises as shown in the record of the Land Registry where consent(s) has/have been obtained 根據土地註冊處記錄已獲得同意的地段號碼／處所地址	Date of consent obtained (DD/MM/YYYY) 取得同意的日期 (日/月/年)

(Please use separate sheets if the space of any box above is insufficient. 如上列任何方格的空間不足，請另頁說明)

has notified "current land owner(s)"[#]
已通知 名「現行土地擁有人」[#]。

Details of the "current land owner(s)" [#] notified 已獲通知「現行土地擁有人」 [#] 的詳細資料		
No. of 'Current Land Owner(s)', 「現行土地擁有人」數目	Lot number/address of premises as shown in the record of the Land Registry where notification(s) has/have been given 根據土地註冊處記錄已發出通知的地段號碼／處所地址	Date of notification given (DD/MM/YYYY) 通知日期(日/月/年)

(Please use separate sheets if the space of any box above is insufficient. 如上列任何方格的空間不足，請另頁說明)

has taken reasonable steps to obtain consent of or give notification to owner(s):
已採取合理步驟以取得土地擁有人的同意或向該人發給通知。詳情如下：

Reasonable Steps to Obtain Consent of Owner(s) 取得土地擁有人的同意所採取的合理步驟

sent request for consent to the "current land owner(s)" on _____ (DD/MM/YYYY)[#]&
於 _____ (日/月/年)向每一名「現行土地擁有人」[#]郵遞要求同意書&

Reasonable Steps to Give Notification to Owner(s) 向土地擁有人發出通知所採取的合理步驟

published notices in local newspapers on _____ (DD/MM/YYYY)[#]&
於 _____ (日/月/年)在指定報章就申請刊登一次通知&

posted notice in a prominent position on or near application site/premises on
_____ (DD/MM/YYYY)[#]&
於 17/10/2025 (日/月/年)在申請地點／申請處所或附近的顯明位置貼出關於該申請的通知&

sent notice to relevant owners' corporation(s)/owners' committee(s)/mutual aid committee(s)/management office(s) or rural committee on _____ (DD/MM/YYYY)[#]&
於 05/11/2025 (日/月/年)把通知寄往相關的業主立案法團/業主委員會/互助委員會或管理處，或有關的鄉事委員會&

Others 其他

others (please specify)
其他 (請指明)

Note: May insert more than one 「✓」.

Information should be provided on the basis of each and every lot (if applicable) and premises (if any) in respect of the application.

註: 可在多於一個方格內加上「✓」號

申請人須就申請涉及的每一地段 (倘適用) 及處所 (倘有) 分別提供資料

6. Type(s) of Application 申請類別

(A) Temporary Use/Development of Land and/or Building Not Exceeding 3 Years in Rural Areas or Regulated Areas

位於鄉郊地區或受規管地區土地上及/或建築物內進行為期不超過三年的臨時用途/發展

(For Renewal of Permission for Temporary Use or Development in Rural Areas or Regulated Areas, please proceed to Part (B))

(如屬於鄉郊地區或受規管地區臨時用途/發展的規劃許可續期，請填寫(B)部分)

<p>Proposed operating hours 擬議營運時間 星期一至星期六上午9時至下午6時，星期日及公眾假期休息。</p>																																	
<p>(d) Any vehicular access to the site/subject building? 是否有車路通往地盤／有關建築物？</p>		<p>Yes 是</p> <p>No 否</p>	<p><input checked="" type="checkbox"/> There is an existing access. (please indicate the street name, where appropriate) 有一條現有車路。(請註明車路名稱(如適用)) 錦田公路經鄉村道路進入。</p> <p><input type="checkbox"/> There is a proposed access. (please illustrate on plan and specify the width) 有一條擬議車路。(請在圖則顯示，並註明車路的闊度)</p>																														
<p>(e) Impacts of Development Proposal 擬議發展計劃的影響 (If necessary, please use separate sheets to indicate the proposed measures to minimise possible adverse impacts or give justifications/reasons for not providing such measures. 如需要的話，請另頁註明可盡量減少可能出現不良影響的措施，否則請提供理據/理由。)</p>																																	
<p>(i) Does the development proposal involve alteration of existing building? 擬議發展計劃是否包括現有建築物的改動？</p>		<p>Yes 是</p> <p>No 否</p>	<p><input type="checkbox"/> Please provide details 請提供詳情</p> <p>.....</p> <p>.....</p> <p>.....</p>																														
<p>(ii) Does the development proposal involve the operation on the right? 擬議發展是否涉及右列的工程？</p>		<p>Yes 是</p> <p>No 否</p>	<p><input checked="" type="checkbox"/> (Please indicate on site plan the boundary of concerned land/pond(s), and particulars of stream diversion, the extent of filling of land/pond(s) and/or excavation of land) (請用地盤平面圖顯示有關土地／池塘界線，以及河道改道、填塘、填土及／或挖土的細節及／或範圍)</p> <p><input type="checkbox"/> Diversion of stream 河道改道</p> <p><input type="checkbox"/> Filling of pond 填塘</p> <p>Area of filling 填塘面積 sq.m 平方米 <input type="checkbox"/> About 約</p> <p>Depth of filling 填塘深度 m 米 <input type="checkbox"/> About 約</p> <p><input checked="" type="checkbox"/> Filling of land 填土</p> <p>Area of filling 填土面積 sq.m 平方米 <input checked="" type="checkbox"/> About 約</p> <p>Depth of filling 填土厚度 m 米 <input checked="" type="checkbox"/> About 約</p> <p><input type="checkbox"/> Excavation of land 挖土</p> <p>Area of excavation 挖土面積 sq.m 平方米 <input type="checkbox"/> About 約</p> <p>Depth of excavation 挖土深度 m 米 <input type="checkbox"/> About 約</p>																														
<p>(iii) Would the development proposal cause any adverse impacts? 擬議發展計劃會否造成不良影響？</p>		<table border="0"> <tr> <td>On environment 對環境</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>On traffic 對交通</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>On water supply 對供水</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>On drainage 對排水</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>On slopes 對斜坡</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>Affected by slopes 受斜坡影響</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>Landscape Impact 構成景觀影響</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>Tree Felling 砍伐樹木</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>Visual Impact 構成視覺影響</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> <tr> <td>Others (Please Specify) 其他 (請列明)</td> <td><input type="checkbox"/> Yes 會</td> <td><input checked="" type="checkbox"/> No 不會</td> </tr> </table> <p>.....</p> <p>.....</p>		On environment 對環境	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	On traffic 對交通	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	On water supply 對供水	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	On drainage 對排水	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	On slopes 對斜坡	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	Affected by slopes 受斜坡影響	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	Landscape Impact 構成景觀影響	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	Tree Felling 砍伐樹木	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	Visual Impact 構成視覺影響	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會	Others (Please Specify) 其他 (請列明)	<input type="checkbox"/> Yes 會	<input checked="" type="checkbox"/> No 不會
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	<p>Please state measure(s) to minimise the impact(s). For tree felling, please state the number, diameter at breast height and species of the affected trees (if possible)</p> <p>請註明盡量減少影響的措施。如涉及砍伐樹木，請說明受影響樹木的數目、及胸高度的樹幹直徑及品種(倘可)</p> <p>.....</p>
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(B) Renewal of Permission for Temporary Use or Development in Rural Areas or Regulated Areas
位於鄉郊地區或受規管地區臨時用途/發展的許可續期

(a) Application number to which the permission relates 與許可有關的申請編號	A/ _____ / _____
(b) Date of approval 獲批給許可的日期 (DD 日/MM 月/YYYY 年)
(c) Date of expiry 許可屆滿日期 (DD 日/MM 月/YYYY 年)
(d) Approved use/development 已批給許可的用途／發展	
	<input type="checkbox"/> The permission does not have any approval condition 許可並沒有任何附帶條件 <input type="checkbox"/> Applicant has complied with all the approval conditions 申請人已履行全部附帶條件 <input type="checkbox"/> Applicant has not yet complied with the following approval condition(s): 申請人仍未履行下列附帶條件： <hr/> <hr/>
(e) Approval conditions 附帶條件	<hr/> <hr/> <p>Reason(s) for non-compliance: 仍未履行的原因： <hr/> <hr/> </p> <p>(Please use separate sheets if the space above is insufficient) (如以上空間不足，請另頁說明)</p>
(f) Renewal period sought 要求的續期期間	<input type="checkbox"/> year(s) 年
	<input type="checkbox"/> month(s) 個月

7. Justifications 理由

The applicant is invited to provide justifications in support of the application. Use separate sheets if necessary.
現請申請人提供申請理由及支持其申請的資料。如有需要，請另頁說明）。

詳情請參閱附帶規劃文件。

8. Declaration 聲明

I hereby declare that the particulars given in this application are correct and true to the best of my knowledge and belief.
本人謹此聲明，本人就這宗申請提交的資料，據本人所知及所信，均屬真實無誤。

I hereby grant a permission to the Board to copy all the materials submitted in this application and/or to upload such materials to the Board's website for browsing and downloading by the public free-of-charge at the Board's discretion.
本人現准許委員會酌情將本人就此申請所提交的所有資料複製及/或上載至委員會網站，供公眾免費瀏覽或下載。

Signature



簽署

鄭嘉翔

Applicant 申請人 / Authorised Agent 獲授權代理人

文員

Name in Block Letters
姓名（請以正楷填寫）

Position (if applicable)
職位（如適用）

Professional Qualification(s) Member 會員 / Fellow of 資深會員

專業資格

HKIP 香港規劃師學會 / HKIA 香港建築師學會 /

HKIS 香港測量師學會 / HKIE 香港工程師學會 /

HKILA 香港園境師學會 / HKIUD 香港城市設計學會

RPP 註冊專業規劃師

Others 其他



on behalf of

志科有限公司

代表

Company 公司 / Organisation Name and Chop (if applicable) 機構名稱及蓋章（如適用）

Date 日期

13/11/2025

(DD/MM/YYYY 日/月/年)

Remark 備註

The materials submitted in this application and the Board's decision on the application would be disclosed to the public. Such materials would also be uploaded to the Board's website for browsing and free downloading by the public where the Board considers appropriate.

委員會會向公眾披露申請人所遞交的申請資料和委員會對申請所作的決定。在委員會認為合適的情況下，有關申請資料亦會上載至委員會網頁供公眾免費瀏覽及下載。

Warning 警告

Any person who knowingly or wilfully makes any statement or furnish any information in connection with this application, which is false in any material particular, shall be liable to an offence under the Crimes Ordinance.
任何人在明知或故意的情況下，就這宗申請提出在任何要項上是虛假的陳述或資料，即屬違反《刑事罪行條例》。

Statement on Personal Data 個人資料的聲明

- The personal data submitted to the Board in this application will be used by the Secretary of the Board and Government departments for the following purposes:
委員會就這宗申請所收到的個人資料會交給委員會秘書及政府部門，以根據《城市規劃條例》及相關的城市規劃委員會規劃指引的規定作以下用途：
 - the processing of this application which includes making available the name of the applicant for public inspection when making available this application for public inspection; and
處理這宗申請，包括公布這宗申請供公眾查閱，同時公布申請人的姓名供公眾查閱；以及
 - facilitating communication between the applicant and the Secretary of the Board/Government departments.
方便申請人與委員會秘書及政府部門之間進行聯絡。
- The personal data provided by the applicant in this application may also be disclosed to other persons for the purposes mentioned in paragraph 1 above.
申請人就這宗申請提供的個人資料，或亦會向其他人士披露，以作上述第 1 段提及的用途。
- An applicant has a right of access and correction with respect to his/her personal data as provided under the Personal Data (Privacy) Ordinance (Cap. 486). Request for personal data access and correction should be addressed to the Secretary of the Board at 15/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.
根據《個人資料(私隱)條例》(第 486 章)的規定，申請人有權查閱及更正其個人資料。如欲查閱及更正個人資料，應向委員會秘書提出有關要求，其地址為香港北角渣華道 333 號北角政府合署 15 樓。

Gist of Application 申請摘要

(Please provide details in both English and Chinese as far as possible. This part will be circulated to relevant consultees, uploaded to the Town Planning Board's Website for browsing and free downloading by the public and available at the Planning Enquiry Counters of the Planning Department for general information.)

(請盡量以英文及中文填寫。此部分將會發送予相關諮詢人士、上載至城市規劃委員會網頁供公眾免費瀏覽及下載及於規劃署規劃資料查詢處供一般參閱。)

Application No. 申請編號	(For Official Use Only) (請勿填寫此欄)
Location/address 位置／地址	新界元朗八鄉橫台山丈量約份第111約地段第3017號B分段第2小分段、 第3017號B分段第3小分段(部分)、第3017號B分段第4小分段(部分)、 第3017號B分段第5小分段、第3017號B分段第6小分段(部分)、 第3017號B分段第7小分段(部分)及第3017號B分段第8小分段(部分) 和毗連政府土地
Site area 地盤面積	3156.38 sq. m 平方米 <input checked="" type="checkbox"/> About 約 (includes Government land of 包括政府土地 384.5 sq. m 平方米 <input checked="" type="checkbox"/> About 約)
Plan 圖則	S/YL-PH/11
Zoning 地帶	住宅(丁類)
Type of Application 申請類別	<p><input checked="" type="checkbox"/> Temporary Use/Development in Rural Areas or Regulated Areas for a Period of 位於鄉郊地區或受規管地區的臨時用途/發展為期</p> <p><input checked="" type="checkbox"/> Year(s) 年 3 <input type="checkbox"/> Month(s) 月 _____</p> <p><input type="checkbox"/> Renewal of Planning Approval for Temporary Use/Development in Rural Areas or Regulated Areas for a Period of 位於鄉郊地區或受規管地區臨時用途/發展的規劃許可續期為期</p> <p><input type="checkbox"/> Year(s) 年 _____ <input type="checkbox"/> Month(s) 月 _____</p>
Applied use/ development 申請用途/發展	擬議臨時露天存放汽車、汽車零件及建築材料和相關填土工程(為期3年)

(i) Gross floor area and/or plot ratio 總樓面面積及／或地積比率		sq.m 平方米	Plot Ratio 地積比率
	Domestic 住用	<input type="checkbox"/> About 約 <input type="checkbox"/> Not more than 不多於	<input type="checkbox"/> About 約 <input type="checkbox"/> Not more than 不多於
	Non-domestic 非住用	225 <input checked="" type="checkbox"/> About 約 <input type="checkbox"/> Not more than 不多於	0.07 <input checked="" type="checkbox"/> About 約 <input type="checkbox"/> Not more than 不多於
(ii) No. of blocks 幢數	Domestic 住用		
	Non-domestic 非住用	1	
(iii) Building height/No. of storeys 建築物高度／層數	Domestic 住用	m 米 <input type="checkbox"/> (Not more than 不多於)	
		Storeys(s) 層 <input type="checkbox"/> (Not more than 不多於)	
	Non-domestic 非住用	4.2	m 米 <input checked="" type="checkbox"/> (Not more than 不多於)
		2	Storeys(s) 層 <input checked="" type="checkbox"/> (Not more than 不多於)
(iv) Site coverage 上蓋面積	6 %		<input checked="" type="checkbox"/> About 約
(v) No. of parking spaces and loading / unloading spaces 停車位及上落客貨車位數目	Total no. of vehicle parking spaces 停車位總數		
	Private Car Parking Spaces 私家車車位 Motorcycle Parking Spaces 電單車車位 Light Goods Vehicle Parking Spaces 輕型貨車泊車位 Medium Goods Vehicle Parking Spaces 中型貨車泊車位 Heavy Goods Vehicle Parking Spaces 重型貨車泊車位 Others (Please Specify) 其他 (請列明) _____		
	Total no. of vehicle loading/unloading bays/lay-bys 上落客貨車位／停車處總數		
	Taxi Spaces 的士車位 Coach Spaces 旅遊巴車位 Light Goods Vehicle Spaces 輕型貨車車位 Medium Goods Vehicle Spaces 中型貨車位 Heavy Goods Vehicle Spaces 重型貨車車位 Others (Please Specify) 其他 (請列明) 5.5噸以下的客貨車及貨車，不超過2架 (無固定車位)		
	2		

Submitted Plans, Drawings and Documents 提交的圖則、繪圖及文件

<u>Chinese</u> 中文	<u>English</u> 英文
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Plans and Drawings 圖則及繪圖

Master layout plan(s)/Layout plan(s) 總綱發展藍圖／布局設計圖

Block plan(s) 樓宇位置圖

Floor plan(s) 樓宇平面圖

Sectional plan(s) 截視圖

Elevation(s) 立視圖

Photomontage(s) showing the proposed development 顯示擬議發展的合成照片

Master landscape plan(s)/Landscape plan(s) 園境設計總圖／園境設計圖

Others (please specify) 其他 (請註明)

渠務排水圖則，消防裝置圖則，交通運輸圖則

Reports 報告書

Planning Statement/Justifications 規劃綱領/理據

Environmental assessment (noise, air and/or water pollutions)

環境評估 (噪音、空氣及／或水的污染)

Traffic impact assessment (on vehicles) 就車輛的交通影響評估

Traffic impact assessment (on pedestrians) 就行人的交通影響評估

Visual impact assessment 視覺影響評估

Landscape impact assessment 景觀影響評估

Tree Survey 樹木調查

Geotechnical impact assessment 土力影響評估

Drainage impact assessment 排水影響評估

Sewerage impact assessment 排污影響評估

Risk Assessment 風險評估

Others (please specify) 其他 (請註明)

Note: May insert more than one '✓'. 註：可在多於一個方格內加上「✓」號

Note: The information in the Gist of Application above is provided by the applicant for easy reference of the general public. Under no circumstances will the Town Planning Board accept any liabilities for the use of the information nor any inaccuracies or discrepancies of the information provided. In case of doubt, reference should always be made to the submission of the applicant.

註：上述申請摘要的資料是由申請人提供以方便市民大眾參考。對於所載資料在使用上的問題及文義上的歧異，城市規劃委員會概不負責。若有任何疑問，應查閱申請人提交的文件。

附帶規劃文件

按城市規劃條例第 16 條的規劃許可申請，現於新界元朗八鄉橫台山丈量約份第 111 約地段第 3017 號 B 分段第 2 小分段、第 3017 號 B 分段第 3 小分段(部分)、第 3017 號 B 分段第 4 小分段(部分)、第 3017 號 B 分段第 5 小分段、第 3017 號 B 分段第 6 小分段(部分)、第 3017 號 B 分段第 7 小分段(部分)及第 3017 號 B 分段第 8 小分段(部分)和毗連政府土地，進行規劃申請。

地帶：「住宅(丁類)」

用途：「擬議臨時露天存放汽車、汽車零件及建築材料和相關填土工程(為期 3 年)」

場地面積：「約 3156.38 平方米」

續期時間：「3 年」

行政摘要：

申請人現依據城規條例第 16 條向城市規劃委員會申請，擬在新界元朗八鄉橫台山丈量約份第 111 約地段第 3017 號 B 分段第 2 小分段、第 3017 號 B 分段第 3 小分段(部分)、第 3017 號 B 分段第 4 小分段(部分)、第 3017 號 B 分段第 5 小分段、第 3017 號 B 分段第 6 小分段(部分)、第 3017 號 B 分段第 7 小分段(部分)及第 3017 號 B 分段第 8 小分段(部分)和毗連政府土地，申請作「擬議臨時露天存放汽車、汽車零件及建築材料和相關填土工程(為期 3 年)」。

申請地點位於八鄉分區計劃大綱圖 (法定圖則編號：S/YL-PH/11)的「住宅(丁類)」用途地帶內，申請地點面積約 3156.38 平方米，申請地點範圍內用政府土地約 384.5 平方米。

申請地點位於元朗八鄉橫台山永寧里，附近的土地均變成工場或類近的發展用途，並且有行車通道與錦田公路連接，直通元朗道路網。申請地點屬於舊有發展，故絕不會影響附近交通流量。

申請地點只為臨時性質，不會取代該區作「住宅(丁類)」用途的永久規劃意向。

是次申請是作為上次規劃許可申請 A/YL-PH/937 的重新申請，申請用途與上次規劃許可申請 A/YL-PH/937 用途相同，唯一的分別是為了申請場地早年已完成的填土工程作出填土工程申請。

申請地點的填土工作已在多年前完成，翻查記錄，填土厚度約 0.2 米，場地內的香港主水平基准增加至現時的+31.4mPD，填土材料為水泥，場地內不涉及挖土。

上次申請期間都沒有任何政府部門及附近市民的反映和投訴，土地使用者一直使用良好，於上次申請期間申請人已完成所有的附帶條件，因此希望城市規劃委員會及規劃署可以寬容處理時次的規劃申請。

場地設計

申請地點只作臨時露天存放汽車、汽車零件及建築材料用途，不會發出噪音，不會設置任何形式的工場作業，更不會有任何形式的工程進行。申請地點被不同的露天貯存場地及會對的墓地包圍，與周邊環境融合。

由於申請地點已獲城市規劃委員會批准使用多年，因此基本設施齊備，而且地勢平坦及曾鋪設硬地表，能有效去水。

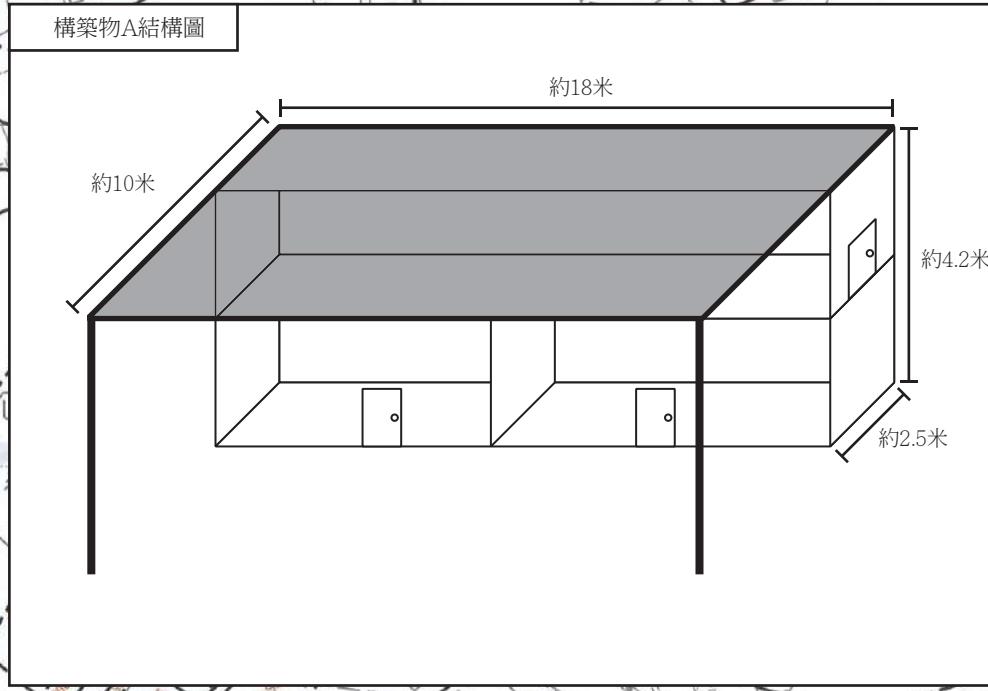
場地營運時間設定為星期一至星期六上午 9 時至下午 6 時，星期日及公眾假期休息。

申請地點有一個現有行車通道連接錦田公路，不需另行修建行車道路，不會對環境造成影響。

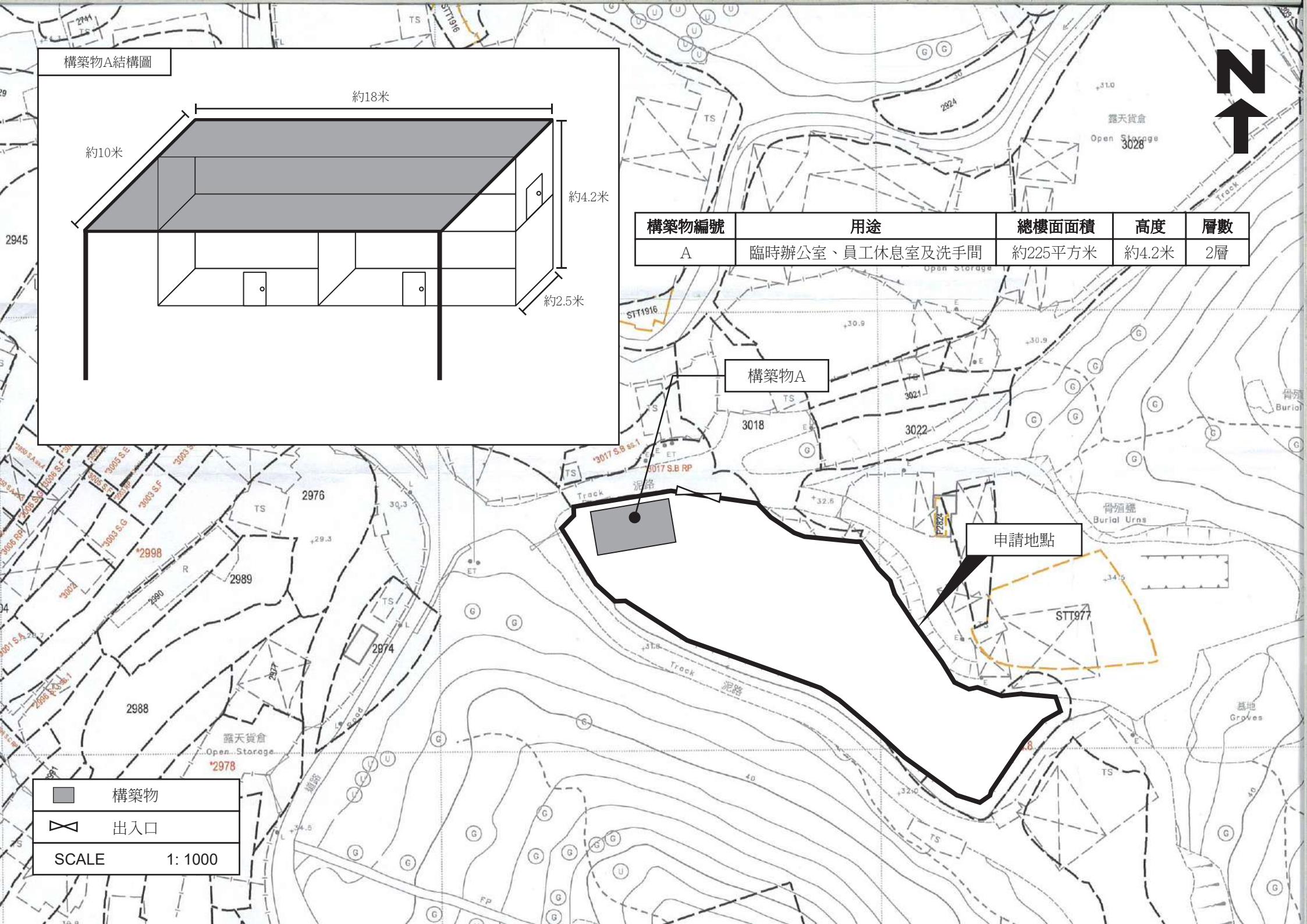
申請地點內設有 1 個構築物，作臨時辦公室、員工休息室和洗手間用途，上蓋面積約 180 平方米，總樓面面積約 225 平方米、高約 4.2 米，兩層。

申請地點內作員工休息室用途的構築物只作員工短暫休息之用，不提供任何住宿服務。

詳情請參閱以下圖則。



構築物編號	用途	總樓面面積	高度	層數
A	臨時辦公室、員工休息室及洗手間	約225平方米	約4.2米	2層



N
↑

填土面積：約3156.38平方米
填土厚度：約0.2米
填土物料：水泥
填土用途：通道及地台平整

申請地點

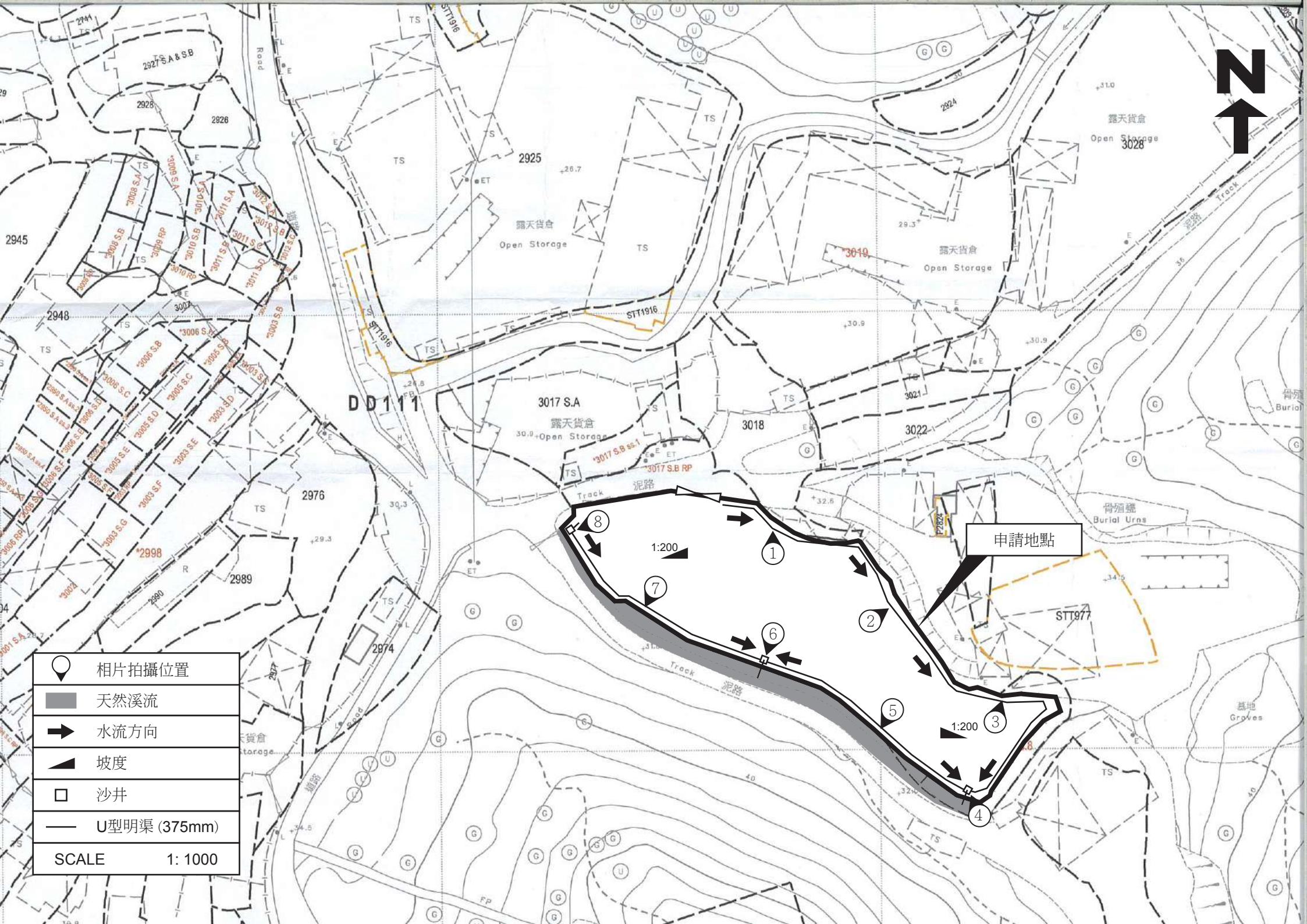
SCALE 1: 1000

渠務排水

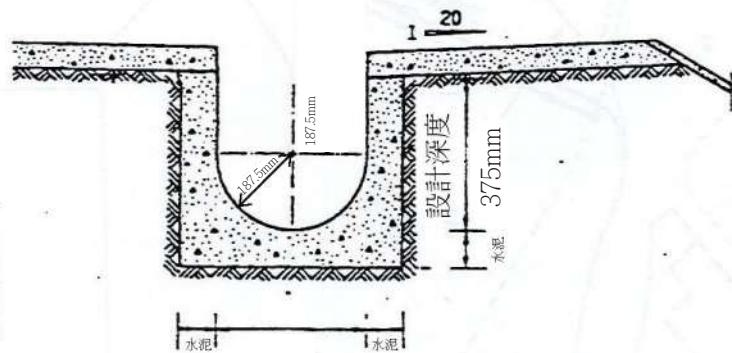
是次申請與上次規劃許可申請A/YL-PH/937用途相同，唯一的分別是為了申請場地早年已完成的填土工程作出填土工程申請。

申請地點內的渠務排水設施與上次規劃許可申請A/YL-PH/937時一樣，沒有任何改變。申請人會依照渠務署所提供的排水系統設計建議書，對申請地點內的現有渠務排水設施進行維護及保養。

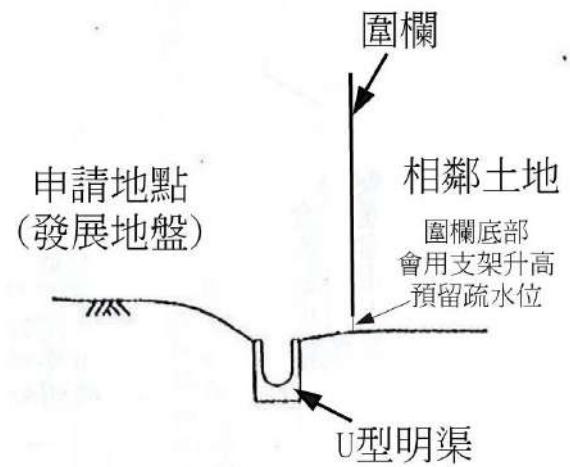
詳情請參閱以下圖則。



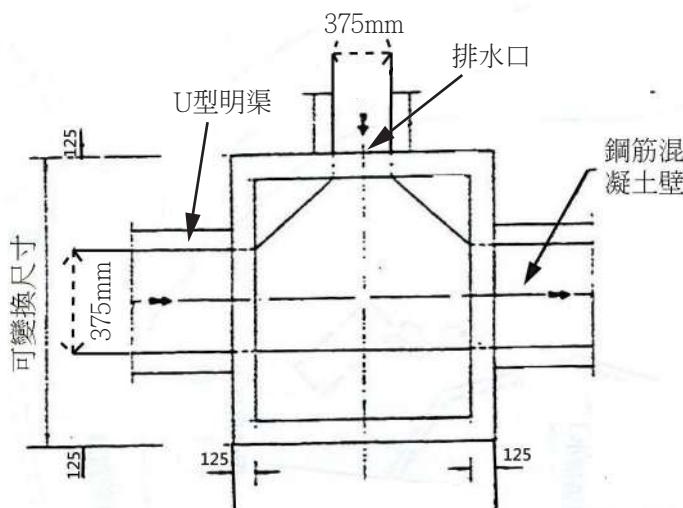
申請地點之U型明渠及沙井切面圖



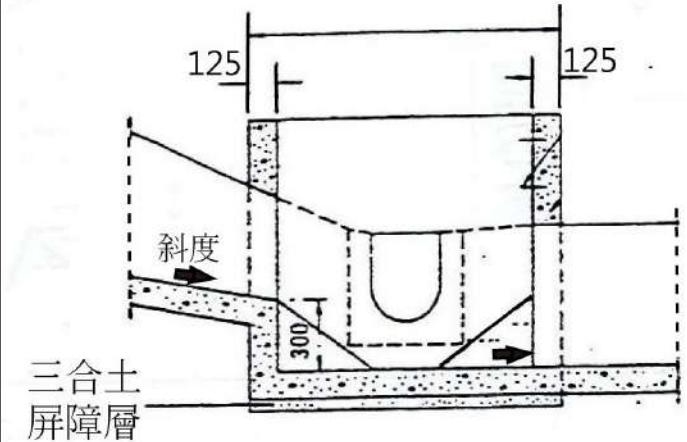
U型明渠切面圖



U型明渠切面略圖



沙井俯視圖



沙井切面圖





5



6





消防裝置

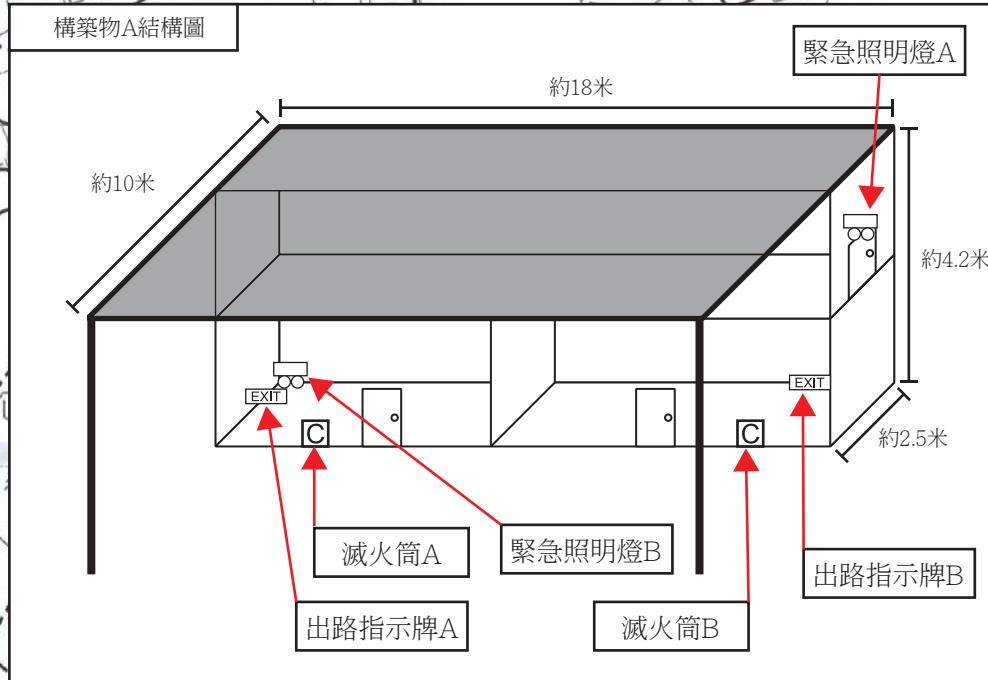
是次規劃申請用途與上次規劃許可申請A/YL-PH/937用途相同，唯一的分別是為了申請場地早年已完成的填土工程作出填土工程申請。

申請地點內的消防設備的數目和種類亦與A/YL-PH/937時一致，沒有任何改變。

提供最新的FS251消防證書。

申請人會依照消防處所提供的意見，為申請地點設置合適的消防裝置。

詳情請參閱以下圖則。



E.S. NOTES

1. PORTABLE FIRE FIGHTING APPLIANCES SHALL BE PROVIDED AT POSITIONS AS INDICATED ON LAYOUT PLANS IN ACCORDING TO CODES OF PRACTICE FOR MINIMUM FIRE SERVICES INSTALLATIONS AND EQUIPMENT.
2. UNLESS TOTAL FLOOR AREA FOR A STRUCTURE EXCEED 230 SQUARE METERS, NO SPRINKLER SYSTEM IS REQUIRED.
3. SUFFICIENT EMERGENCY LIGHTING SHALL BE PROVIDED THROUGHOUT THE ENTIRE BUILDING IN ACCORDANCE WITH BS 5266-1:2016, BS EN 1383:2013 AND THE FSD CIRCULAR LETTER NO. 4/2021.
4. SUFFICIENT DIRECTIONAL AND EXIT SIGN SHALL BE PROVIDED IN ACCORDANCE WITH BS 5266 : PART 1 AND FSD CIRCULAR LETTER NO. 5/2008.

【EXIT】出路指示牌

緊急照明燈

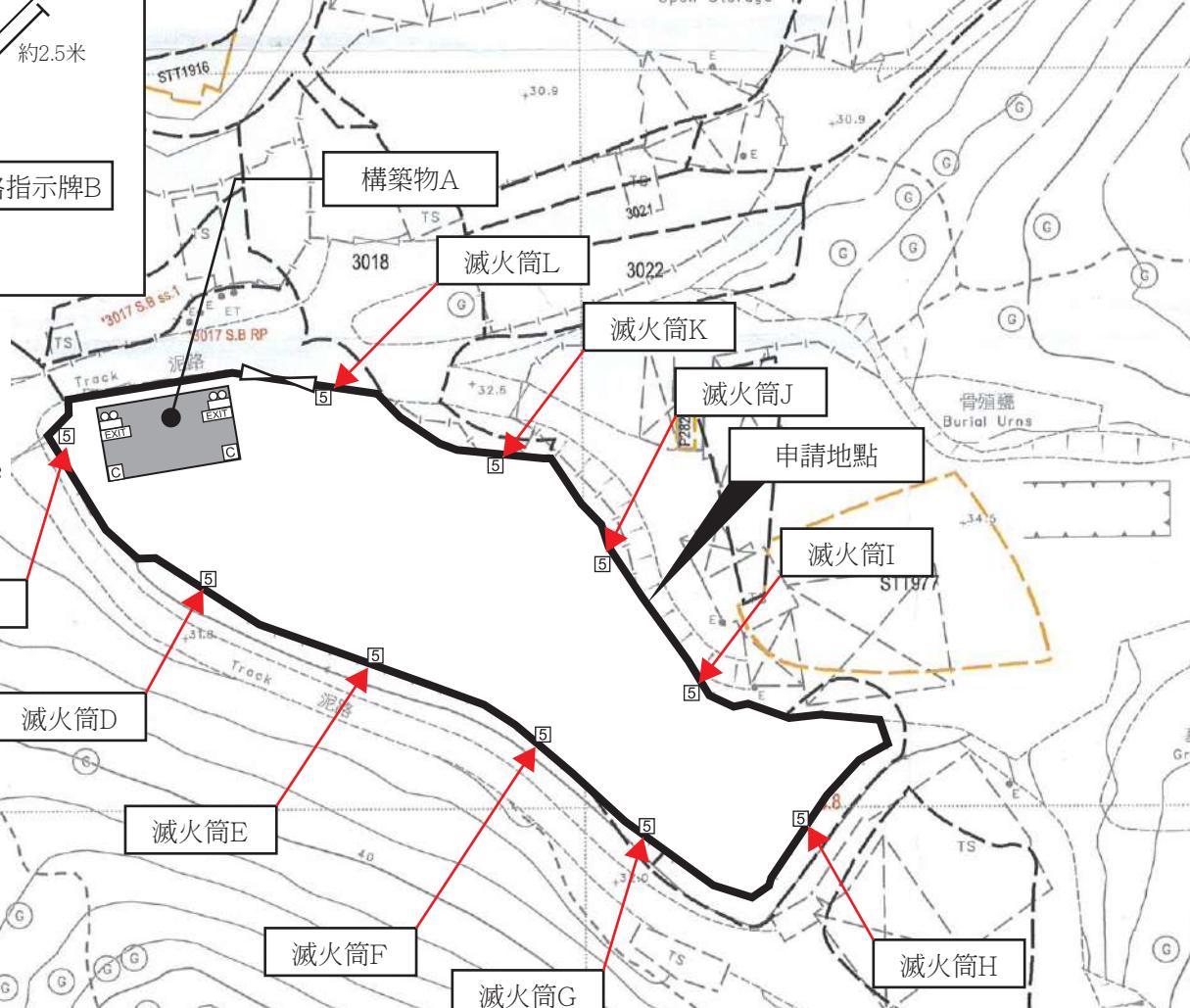
構築物

□ 5公呂二氧化矽式滅火管

5. 一般反劫持、民運小範

SCALE 1: 1000

構築物編號	用途	總樓面面積	高度	層數
A	臨時辦公室、員工休息室及洗手間	約225平方米	約4.2米	2層



出路指示牌 A :



出路指示牌 B :



緊急照明燈 A :



緊急照明燈 B :



滅火筒 A :



滅火筒 B :



滅火筒 C :



滅火筒 D :



滅火筒 E :



滅火筒 F :



滅火筒 G :



滅火筒 H :



滅火筒 1:



滅火筒」：



滅火筒 K :



2025年11月05日上午10:43

滅火筒 L :



交通運輸

申請地點北面有一個明確的出入口，出入口尺寸約 10.3 米，可以直通錦田公路。

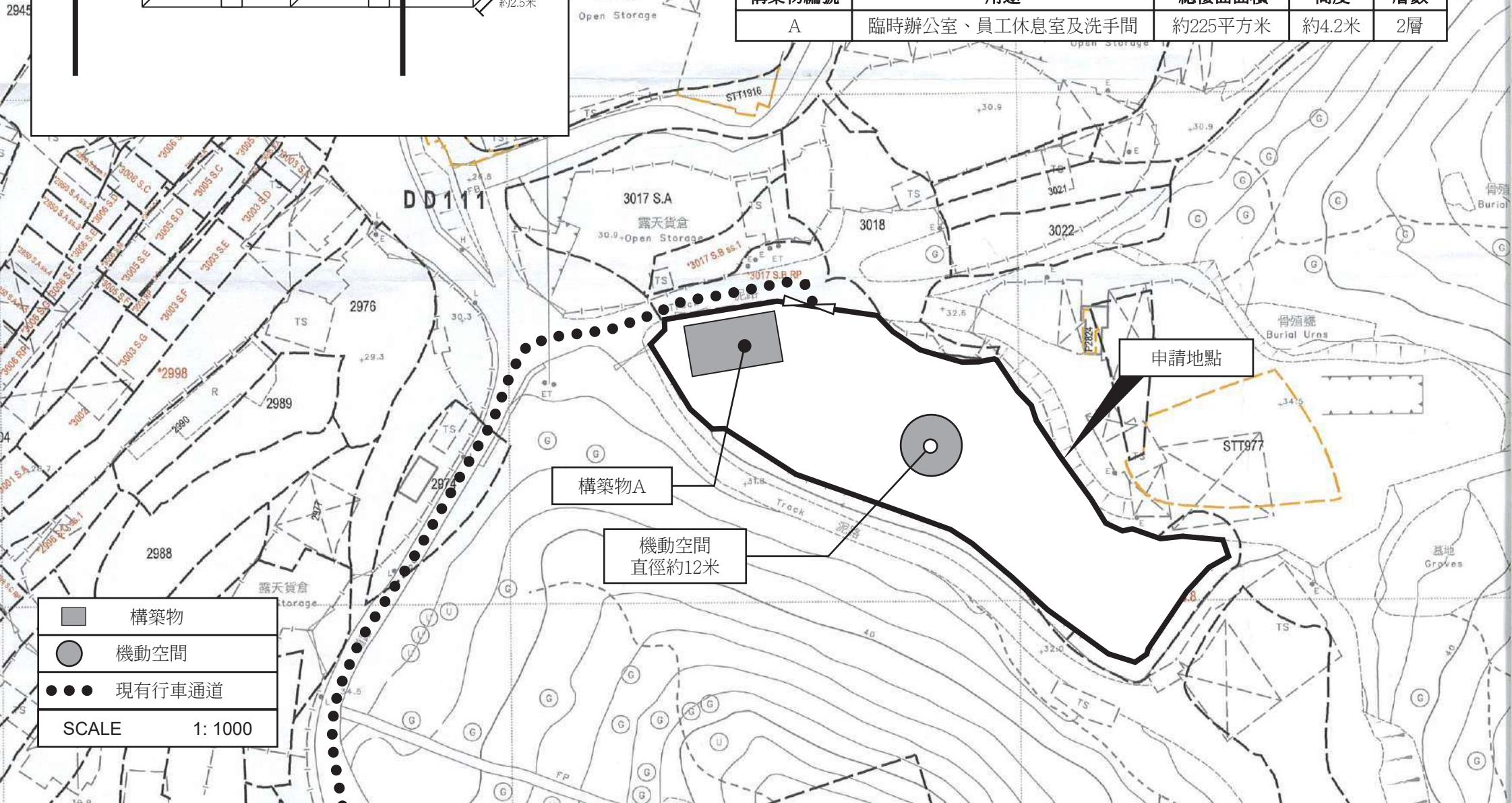
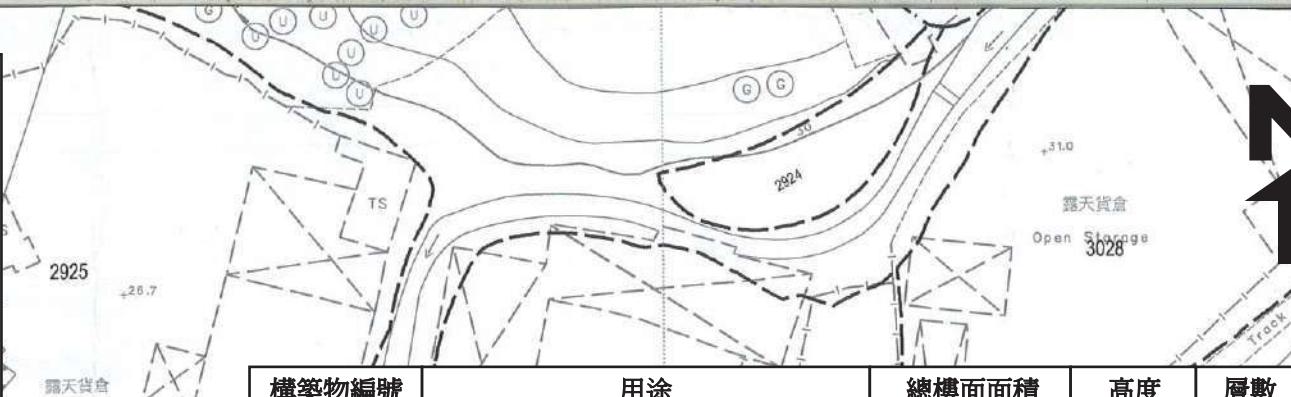
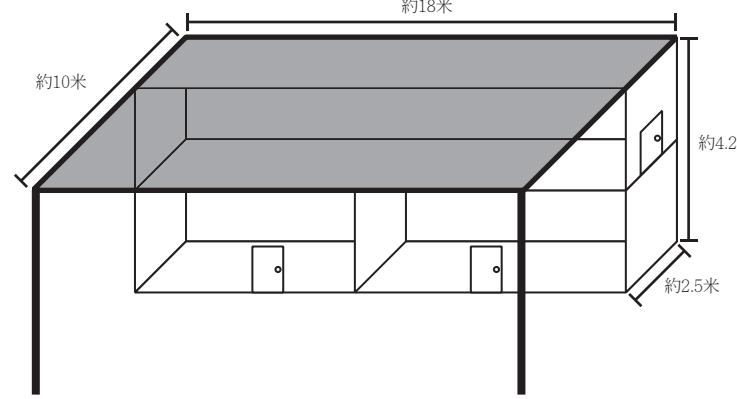
申請地點內有足夠的地方，供給車輛進行機動迴旋。

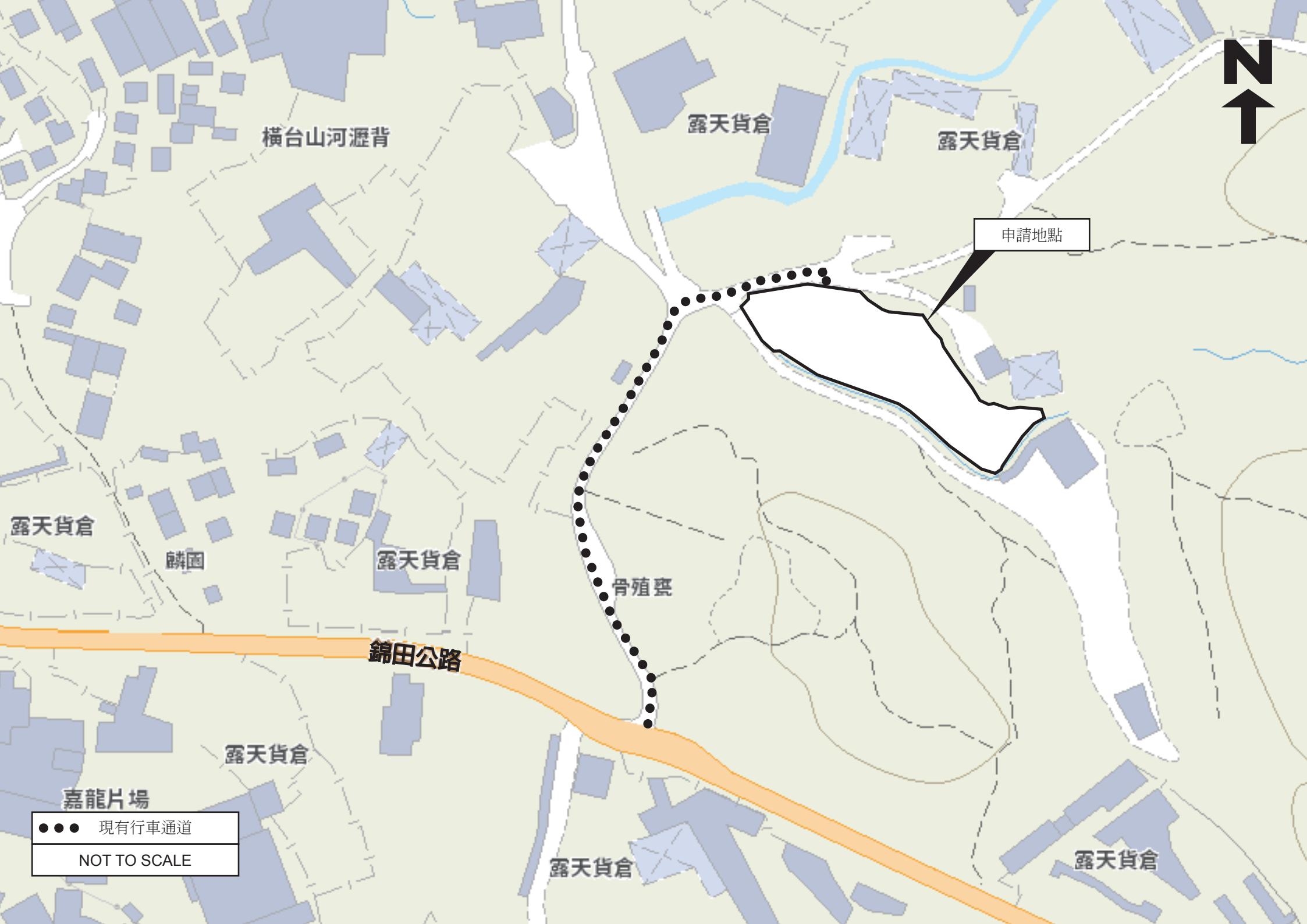
申請地點內不會停泊貨櫃車或重量超過5.5噸的車輛。

申請地點不需另行修建行車道路，不會對環境造成影響。

詳情請參閱以下圖則。

構築物A結構圖





橫台山河瀝背

露天貨倉

露天貨倉

申請地點

露天貨倉

麟圃

露天貨倉

骨殖壟

錦田公路

露天貨倉

嘉龍片場

••• 現有行車通道

NOT TO SCALE

露天貨倉

露天貨倉

致： 城市規劃委員會
粉嶺、上水及元朗東規劃處

有關規劃申請 A/YL-PH/1097 補充資料

獲授權代理人現就日前政府部門的意見/查詢，作出以下補充/修改：

1. 提供由錦田公路經鄉村道路進入申請地點的道路實景圖。
2. 澄清申請地點附近現有行車通道的寬度約 5 米。
3. 申請地點預計每個月約有 1 至 3 輛重量在 24 噸或以下的車輛抵達申請地點出入口，因此不會提高申請地點附近的汽車流量，就整體而言，不會對附近交通構成影響。
4. 修正附帶規劃文件部份內容。

隨件附上相關文件以供參考。

獲授權代理人： 志科有限公司
通訊地址：
電郵：
傳真號碼：
聯絡電話：
日期： 2025 年 12 月 10 日



●	相片拍攝位置
●●●	現有行車通道
NOT TO SCALE	







**Relevant Extracts of Town Planning Board Guidelines for
Application for Open Storage and Port Back-Up Uses
under Section 16 Of The Town Planning Ordinance (TPB PG-No.13G)**

1. On 14.4.2023, the Town Planning Board Guidelines for Application for Open Storage and Port Back-Up Uses under Section 16 Of The Town Planning Ordinance (TPB PG-No.13G) were promulgated, which set out the following criteria for the various categories of the area:
 - (a) Category 1 areas: favourable consideration will normally be given to applications within these areas, subject to no major adverse departmental comments and local objections, or the concerns of the departments and local residents can be addressed through the implementation of approval conditions. Technical assessments should be submitted if the proposed uses, such as container trailer/tractor park and open storage of chemical products/ dangerous goods etc., may cause significant environmental and traffic concerns;
 - (b) Category 2 areas: planning permission could be granted on a temporary basis up to a maximum period of 3 years, subject to no adverse departmental comments and local objections, or the concerns of the departments and local residents can be addressed through the implementation of approval conditions. Technical assessments, where appropriate or if required, should be submitted to demonstrate that the proposed uses would not have adverse drainage, traffic, visual, landscaping and environmental impacts on the surrounding areas;
 - (c) Category 3 areas: applications would normally not be favourably considered unless the applications are on sites with previous planning approvals (irrespective of whether the application is submitted by the applicant of previous approval or a different applicant). Sympathetic consideration may be given if genuine efforts have been demonstrated in compliance with approval conditions of the previous planning applications and/or relevant technical assessments/proposals have been included in the fresh applications, if required, to demonstrate that the proposed uses would not generate adverse drainage, traffic, visual, landscaping and environmental impacts on the surrounding areas. Planning permission could be granted on a temporary basis up to a maximum period of 3 years, subject to no adverse departmental comments and local objections, or the concerns of the departments and local residents can be addressed through the implementation of approval conditions; and
 - (d) Category 4 areas: applications would normally be rejected except under exceptional circumstances. For applications on sites with previous planning approvals (irrespective of whether the application is submitted by the applicant of previous approval or a different applicant), and subject to no adverse departmental comments and local objections, sympathetic consideration may be given if genuine efforts have been demonstrated in compliance with approval conditions of the previous planning applications and/or relevant technical assessments/ proposals have been included in the fresh application, if required, to demonstrate that the proposed uses would not generate adverse drainage, traffic, visual, landscaping and environmental impacts on the surrounding areas. The intention is however to encourage the phasing out of such non-conforming uses as early as possible. A maximum period of 3 years may be allowed for an

applicant to identify suitable sites for relocation. Application for renewal of approval will be assessed on its individual merits.

2. In assessing applications for open storage and port back-up uses, the other major relevant assessment criteria are also summarised as follows:

- (a) port back-up sites and those types of open storage generating adverse noise, air pollution and visual intrusion and frequent heavy vehicle traffic should not be located adjacent to sensitive receivers such as residential dwellings, hospitals, schools and other community facilities;
- (b) port back-up uses are major generators of traffic, with container trailer/ tractor parks generating the highest traffic per unit area. In general, therefore, port back-up sites should have good access to the strategic road network, or be accessed by means of purpose built roads;
- (c) adequate screening of sites through landscaping and/or fencing should be considered where sites are located adjacent to public roads or are visible from surrounding residential areas;
- (d) there is a general presumption against conversion of active or good quality agricultural land and fish ponds to other uses on an ad-hoc basis. For flood prone areas or sites which would obstruct natural drainage channels and overland flow, advice should be sought;
- (e) for applications involving sites with previous planning approvals, should there be no evidence to demonstrate that the applicants have made any genuine effort to comply with the approval conditions of the previous planning applications, the Board may refuse to grant permission, notwithstanding other criteria set out in this Guidelines are complied with; and
- (f) having considered that the open storage and port back-up uses have a role to play in Hong Kong's economy and provide considerable employment opportunities, and the operators/uses affected by resumption and clearance operations of the Government to make way for developments may face difficulties in finding a replacement site, sympathetic consideration could be given to such type of applications, except those involving land in Category 4 area (only minor encroachment may be allowed), if the following criteria are met:
 - (i) policy support is given by the relevant bureau(x) to the application for relocation of the affected uses/operations to the concerned sites; and
 - (ii) no adverse departmental comments and local objections, or the concerns could be addressed by approval conditions.

Previous Applications involving the Site

Approved Applications

	Application No.	Proposed Uses/Developments	Date of Consideration (RNTPC/TPB)
1.	A/YL-PH/295	Temporary Open Storage of New Private Cars, Vehicle Parts and Construction Materials for a Period of 12 Months	10.9.1999
2.	A/YL-PH/357	Temporary Open Storage of New Vehicles, Vehicle Parts and Construction Materials prior to Sale for a Period of 3 Years	15.7.2022
3.	A/YL-PH/547	Temporary Open Storage of New Vehicles, Vehicle Parts and Construction Materials (Electric Generators) prior to Sale for a Period of 3 Years	28.9.2007 (Revoked on 28.12.2008)
4.	A/YL-PH/589	Temporary Open Storage of Vehicles, Vehicle Parts and Construction Materials (Electric Generators) for a Period of 3 Years	7.8.2009
5.	A/YL-PH/660	Temporary Open Storage of Vehicles, Vehicle Parts and Construction Materials for a Period of 3 Years	3.5.2013 (Revoked on 3.11.2015)
6.	A/YL-PH/729	Temporary Open Storage (Vehicles, Vehicle Parts and Construction Materials) for a Period of 3 Years	10.6.2016
7.	A/YL-PH/814	Temporary Open Storage of Vehicles, Vehicle Parts and Construction Materials for a Period of 3 Years	16.8.2019
8.	A/YL-PH/923	Renewal of Planning Approval for Temporary Open Storage (Vehicles, Vehicle Parts and Construction Materials) for a Period of 3 Years	29.7.2022 (Revoked on 17.11.2022)
9.	A/YL-PH/937	Temporary Open Storage of Vehicles, Vehicle Parts and Construction Materials for a Period of 3 Years	3.3.2023

Rejected Applications

Application No.	Proposed Uses/Developments	Date of Consideration (RNTPC/TPB)	Rejection Reasons
A/YL-PH/111	Temporary Open Storage of Vehicles and Vehicle Parts with Repairing Workshop for a Period of 12 Months	27.2.1998 (upon review)	(1), (2), (3), (5)

Application No.	Proposed Uses/Developments	Date of Consideration (RNTPC/TPB)	Rejection Reasons
A/YL-PH/230	Proposed Temporary Open Storage of Construction Materials for a Period of 12 Months	29.1.1999 (upon review)	(1), (2), (4), (5)

Rejection Reasons

- (1) Not in line with the planning intention of the “Residential (Group D)” zone. There was no strong justification for a departure from the planning intention even on a temporary basis.
- (2) Incompatible with the well wooded small knoll, located to its immediate south, which was zoned “Conservation Area”.
- (3) There was land zoned “Open Storage” on the Pat Heung Outline Zoning Plan to the further south of the site on the other side of Kam Tin Road to meet the demand of land for the use under application.
- (4) There was no information in the submission to demonstrate that the development would not have adverse drainage impact on the surrounding areas.
- (5) Approval of the application would set an undesirable precedent for similar applications.

**Similar Applications within the “Residential (Group D)” Zone
in the Vicinity of the Site in the Past Five Years**

Approved Applications

	Application No.	Proposed Uses/Developments	Date of Consideration (RNTPC)
1.	A/YL-PH/878	Temporary Open Storage of Construction Materials, Machinery, Second-Hand Vehicles, Vehicle Parts and Ancillary Office for a Period of 3 Years	9.7.2021 (Revoked on 9.8.2023)
2.	A/YL-PH/881	Renewal of Planning Approval for Temporary Open Storage of Construction Material and Vehicle Parts for a Period of 3 Years	11.6.2021
3.	A/YL-PH/910	Temporary Open Storage of Construction Materials and Machineries for a Period of 3 Years	29.7.2022 (Revoked on 29.4.2024)
4.	A/YL-PH/942	Renewal of Planning Approval for Temporary Open Storage of Construction Materials, Machinery (Electricity Generator), Vehicle Parts, Temporary Transit Shipment Particles and Containers for Storage of Plastic Barriers for a Period of 3 Years	31.3.2023
5.	A/YL-PH/1001	Renewal of Planning Approval for Temporary Open Storage of Construction Material and Vehicle Parts for a Period of 3 Years	10.5.2024
6.	A/YL-PH/1026	Temporary Open Storage of Construction Materials and Machineries for a Period of 3 Years and Associated Filling of Land	2.5.2025
7.	A/YL-PH/1034	Temporary Open Storage of Second-hand Vehicles and Vehicle Parts with Ancillary Facilities for a Period of 3 Years and Associated Filling of Land	6.12.2024

Government Departments' General Comments

1. Land Administration

Comments of the District Lands Officer/Yuen Long, Lands Department:

- no adverse comment on the application;
- the application site (the Site) comprises Government Land (GL) and Old Schedule Agricultural Lots held under the Block Government Lease which contains the restriction that no structures are allowed to be erected without prior approval of the Government;
- the GL and one of the private lots are covered by Short Term Tenancy and Short Term Waiver for “Temporary Open Storage of Vehicles, Vehicle Parts and Construction Materials”; and
- advisory comments are at **Appendix VI**.

2. Traffic

(i) Comments of the Commissioner for Transport:

- no comment on the application from traffic engineering perspective; and
- advisory comments are at **Appendix VI**.

(ii) Comments of the Chief Highway Engineer/New Territories West, Highways Department (HyD):

- no in-principle objection on the application from highways maintenance perspective; and
- advisory comments are at **Appendix VI**.

3. Environment

Comments of the Director of Environmental Protection:

- no objection to the application from environmental planning perspective;
- no substantiated environmental complaint concerning the Site received in the past three years; and
- advisory comments are at **Appendix VI**.

4. Drainage

Comments of the Chief Engineer/Mainland North, Drainage Services Department:

- no in-principle objection to the application from public drainage point of view;
- should the application be approved, approval conditions requiring maintenance of the implemented drainage facilities under Application No. A/YL-PH/937 and the submission of condition record of the existing drainage facilities should be included in the planning permission; and
- advisory comments are at **Appendix VI**.

5. Fire Safety

Comments of the Director of Fire Services:

- no in-principle objection to the application subject to fire service installations being provided to the satisfaction of his department; and
- advisory comments are at **Appendix VI**.

6. Landscape Aspect

Comments of the Chief Town Planner/Urban Design and Landscape, Planning Department:

- no adverse comment on the application from the landscape planning perspective; and
- advisory comments are at **Appendix VI**.

7. Building Matters

Comments of the Chief Building Surveyor/New Territories West, Buildings Department:

- no objection to the application; and
- advisory comments are at **Appendix VI**.

8. District Office's Comments

Comments of the District Officer (Yuen Long), Home Affairs Department:

- no particular comment on the application and no comment received from the locals upon close of consultation.

9. Other Departments

The following government departments have no objection to/no adverse comment/no comment on the application:

- Director of Agriculture, Fisheries and Conservation;
- Project Manager (West), Civil Engineering and Development Department;
- Chief Highway Engineer/Works Division, HyD; and
- Chief Engineer/Construction, Water Supplies Department.

Recommended Advisory Clauses

- (a) to resolve any land issues relating to the applied use with the concerned owner(s) and/or occupant(s);
- (b) to note the comments of the District Lands Officer/Yuen Long, Lands Department (LandsD) that:
 - (i) the lots owner(s) shall apply to his office for a Short Term Waiver (STW) and/or Short Term Tenancy (STT) to modify the conditions. The application(s) for STW and/or STT will be considered by LandsD acting in the capacity as a landlord and there is no guarantee that it will be approved. The STW and/or STT, if approved, will be subject to such terms and conditions including the payment of waiver fee/rent and administrative fee, as considered appropriate by LandsD. Besides, given the applied use is temporary in nature, only erection of temporary structure(s) will be considered; and
 - (ii) a staff resting room was involved. According to the established practice, application for STW of structures for domestic/residential uses on private agricultural land will not be entertained. Hence, even if the Town Planning Board approves the subject application, this office will not consider approving/regularizing any structure(s) erected/to be erected on the lots for domestic/residential uses;
- (c) to note the comments of the Commissioner for Transport that:
 - (i) the application site (the Site) is connected to the public road network via a section of a local access road which is not managed by the Transport Department. The land status of the local access road should be checked with the LandsD. Moreover, the management and maintenance responsibilities of the local access road should be clarified with the relevant lands and maintenance authorities accordingly;
 - (ii) sufficient manoeuvring space shall be provided within the Site; and
 - (iii) no vehicle is allowed to queue back to or reverse onto/from public road at any time during the planning approval period;
- (d) to note the comments of Chief Highway Engineer/New Territories West, Highways Department (HyD) that:
 - (i) the Site involves Government Land which is not under HyD's maintenance purview;
 - (ii) HyD shall not be responsible for maintenance of any access connecting the Site and Kam Tin Road, including the local track, if any; and
 - (iii) adequate drainage measures should be provided to prevent surface water running from the Site to the nearby public roads and drains;

- (e) to note the comments of the Director of Environmental Protection that:
 - (i) the applicant shall follow the revised ‘Code of Practice on Handling the Environmental Aspects of Temporary Uses and Open Storage Sites’;
 - (ii) the applicant shall follow the relevant guidelines and requirements in relevant Professional Persons Environmental Consultative Committee Practice Notes (ProPECC PNs), in particular the ProPECC PN 1/23 ‘Drainage Plans subject to Comment by the Environmental Protection Department’ including completion of percolation test and certification by Authorized Person;
 - (iii) the applicant shall provide adequate supporting infrastructure/facilities for proper collection, treatment and disposal of waste/wastewater generated from the applied use; and
 - (iv) the applicant shall meet the statutory requirements under relevant environmental legislation;
- (f) to note the comments of the Chief Engineer/Mainland North, Drainage Services Department that referring to the submitted condition record of the existing drainage facilities, it is noted that some sediments/silts were inside the u-channels and/or catchpits. The applicant is required to clear such sediments/silts and submit updated photos for further review and advise whether the drainage arrangement has been changed;
- (g) to note the comments of the Director of Fire Services (D of FS) that:
 - (i) for enclosed structure with gross floor area not exceeding 230m², only fire extinguisher and Stand-alone Fire Detector shall be provided. Where two or more Stand-alone Fire Detectors are installed in an enclosed structure, all stand-alone detectors shall be interconnected (either wired or wirelessly) such that when one of the stand-alone fire detector is triggered, all connected Stand-alone Fire Detectors shall sound an alarm simultaneously;
 - (ii) the Stand-alone Fire Detector shall be provided in accordance with the “Stand-alone Fire Detector General Guidelines on Purchase, Installation & Maintenance [Sep 2021]”;
 - (iii) provision of the fire service installations (FSIs) shall be demonstrated in form of FS Notes with all relevant standards and specifications;
 - (iv) if the applicant self-initiates the provision of emergency lighting, the standards and specification shall be in accordance with “BS 5266-1:2016, BS EN 1838:2013 and the FSD Circular Letter No. 4/2021”;
 - (v) if the applicant self-initiates the provision of directional and exit signs, the standards and specification shall be in accordance with “BS 5266-1:2016 and the FSD Circular Letter No. 5/2008”;
 - (vi) emergency lighting, directional and exit signs are considered as self-upgrade and not a mandatory requirement by his Department; and

- (vii) if the proposed structures are required to comply with the Buildings Ordinance (BO) (Cap. 123), detailed fire services requirements will be formulated upon receipt of formal submission of general building plan;
- (h) to note the comments of the Chief Town Planner/Urban Design and Landscape, Planning Department that approval of the application does not imply approval of tree works such as pruning, transplanting and felling. Application for any tree works should be submitted direct to relevant authority(ies) for approval; and
- (i) to note the comments of the Chief Building Surveyor/New Territories West, Buildings Department (BD) that:
 - (i) it is noted that one structure and associated filling of land are involved in the application. Before any new building works (including containers/ open sheds as temporary buildings, demolition and land filling, etc.) are to be carried out on the Site, prior approval and consent of the Building Authority (BA) should be obtained, otherwise they are unauthorised building works (UBW) under the BO. An Authorised Person should be appointed as the co-ordinator for the proposed building works in accordance with the BO;
 - (ii) the Site shall be provided with means of obtaining access thereto from a street and emergency vehicular access in accordance with Regulations 5 and 41D of the Building (Planning) Regulations (B(P)R) respectively;
 - (iii) the Site does not abut on a specified street of not less than 4.5m wide and its permitted development intensity shall be determined under Regulation 19(3) of the B(P)R at building plan submission stage;
 - (iv) if the existing structures are erected on leased land without the approval of the BA, they are UBW under the BO and should not be designated for any applied use under the application;
 - (v) for UBW erected on leased land, enforcement action may be taken by the BD to effect their removal in accordance with the prevailing enforcement policy against UBW as and when necessary. The granting of any planning approval should not be construed as an acceptance of any existing building works or UBW on the Site under the BO;
 - (vi) any temporary shelters or converted containers for office, storage, washroom or other uses are considered as temporary buildings are subject to the control of Part VII of the B(P)R; and
 - (vii) detailed checking under the BO will be carried out at building plan submission stage.